



BEACHWOOD COMMUNITY GARDEN

1600 Pinewald Drive Beachwood, New Jersey 08722

APPLICATION PACKET



The Beachwood Community Garden seeks to provide an opportunity for borough residents to grow healthful fresh organic produce and flowers.

The garden opens in April of each year, and applications will be accepted beginning in March of each year. Plots will be assigned for one season only. New applications are required for each year. Plots will be limited to one per household/organization. If you are a returning gardener, we will try to re-assign the same garden plot if available - you may indicate your plot number from the previous year in the application form.

Instructions

1. Review the *Membership Rules & Responsibilities* below.
2. Review and complete the *Application and Hold Harmless Agreement* on page 3. Print and sign the completed form. Alternatively, you may print the form and handwrite responses to each section.
3. Mail or deliver the completed and signed form (pages 3-4) with full payment of \$30 (\$25 Garden Plot Fee plus \$5 Key Deposit*) by cash or check made payable to the Borough of Beachwood:

Borough Hall
Attn: Environmental Shade Tree Committee
1600 Pinewald Road
Beachwood, NJ 08722

*Key Deposit is refundable with return of key at end of season.

Membership Rules & Responsibilities

Eligibility

- I am a Beachwood resident or an approved Beachwood non-profit and/or charitable entity (such as a school group, etc.).

Garden Etiquette

- I will treat all other gardeners and their guests with respect and will not interfere with use and access to their plot or any common garden area.
- I will be respectful of the space of other gardeners and help others if/when needed.
- I will participate in the fall clean-up of the Garden.
- I will pick only my own crops unless given permission by another plot user.
- I agree to contribute volunteer hours toward community gardening efforts as needed.
- I will NOT bring pets to the garden.
- Any small children that accompany me will be supervised by an adult at all times.



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- I will NOT consume alcoholic beverages or smoke anywhere on the Beachwood Community Garden property.
- I will not plant anything illegal or poisonous or toxic.
- I will sign in and out in the Garden logbook each time I work in the Garden.
- I will lock the garden each time I leave and will NOT share the lock key with non-garden participants. I will make sure that all garden gates are closed and securely in place when leaving the garden.

Planting and Plot Development

- I will use only OMRI (Organic Materials Review Institute) approved products for pest and weed control in my plot. A list of these products will be posted at the garden and can be downloaded from <https://www.omri.org/omri-lists>.
- I will transfer all garden waste to designated compost bins/areas.
- Any fencing is to be erected within my garden plot area and removed by the end of the season.
- There will be no alterations to plots, buildings, or equipment of the Beachwood Community Garden without the permission of the Environmental Shade Tree Committee.

Plot Maintenance

- I will have something planted in my plot by July 1st and will keep it planted all season long.
- If I must abandon my plot for any reason, I will notify the Garden leaders.
- I will keep weeds down and maintain the areas immediately surrounding my plot.
- I will ensure that my plot will be cared for in my temporary absence (example: vacation) and will notify the Garden leaders of my arrangements.
- If my plot becomes unkempt, I understand I will be given one (1) week's notice to clean it up. I further understand that failure to do so may result in forfeiture of my plot. The key must be returned and there will be no refund of fees.
- I will remove trash and litter from my plot as well as from adjacent pathways.
- I will plant upright and sprawling crops in their separate designated areas.

Water Use

- I will adequately and regularly water my own plot. Water will be available from the hoses at the center of the garden or from the rain barrels located on each side of the shed.
- I will turn off all water spigots after use and coil all hoses neatly on the post provided.
- I will NOT drag hoses through someone else's garden plot.
- I will refrain from using sprinkler devices.

Tools

- I will NOT harm, interfere with, or remove other gardeners' personal tools from other plots. Personal garden tools should be properly marked to indicate the owner. The owner of personal tools is responsible for securing their tools. The Beachwood Community Garden takes no responsibility for the loss or use of personal tools.
- I will clean and return all Garden owned tools to their designated area after use.
- No power tools will be stored in the tool shed or on Garden property.



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Application and Hold Harmless Agreement

*Required information (incomplete applications will not be processed.)

*Resident/Entity Name: _____

*Address: _____

*Phone Number: _____

*Email Address: _____

Returning Gardeners may indicate plot number from previous year: _____

I, _____, have received and agree to abide by all the Membership Rules and Responsibilities for the Beachwood Community Garden as provided and understand that failure to do so may result in forfeiture of my plot. I attest that I am of legal age and will assume all responsibility to risks so stated in this agreement. I am also fully aware of the fact there are dangers and risks inherent in gardening activities including but not limited to: risk of physical injury or other harmful consequences that may arise directly or indirectly to me from my participation. Being informed as to these risks and in consideration of being allowed to participate in this Borough sponsored activity, I hereby assume all risks of injury, damage, liability and harm to myself and any individual or minor child that I may bring in to the Community Garden. I also hereby individually and on behalf of my heirs, executor and assigns release, and hold harmless the Borough of Beachwood, the Beachwood Community Garden, Borough officials, employees, agents, volunteers and members, and waive any right of recovery I might have to bring lawsuit against them for personal injury, death, or other consequences that may occur as a result of the use of the facility by me or any of my guests.

With this application, I am submitting full payment* of \$30 (\$25 Garden Plot Fee plus \$5 Key Deposit) by cash or check made payable to the Borough of Beachwood to:

**Borough Hall
Attn: Environmental Shade Tree Committee
1600 Pinewald Road
Beachwood, NJ 08722**

**Non-profit entities may submit in writing a request to the Beachwood Environmental Shade Tree Committee for use of a lot under no charge terms. This request will be reviewed on a case-by-case basis, and entities will be informed by the Committee in writing of their determination. Letters by non-profit entities should be submitted to the address above.*

Resident or Entity Authorized Representative Signature

Date

Resident or Entity Authorized Representative Printed Name



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(This portion for office use only)

Fee: \$25 Garden Plot Fee plus \$5 Key Deposit

Amount Paid \$ _____ Check Number or Cash _____

Date Paid _____ Application No. (in order of receipt) _____

Garden plot number assigned: _____

BCG Approval (member initials): _____



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Located at the Beachwood Municipal Complex
1600 Pinewald Drive, Beachwood, New Jersey 08722

